

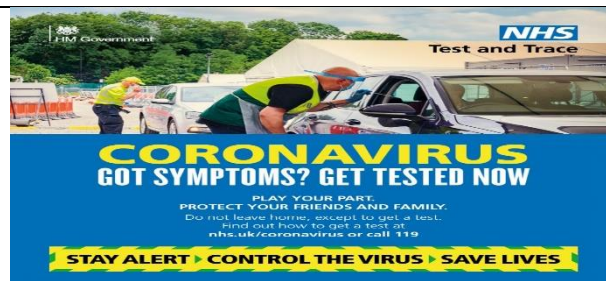
## Our Lady of Perpetual Succour Catholic Primary School

*We learn to love everyone as Jesus loves us*

### Parent Protocol September 2020



School attendance from September is **MANDATORY**. All children are expected to be in school, therefore if your child is absent, school needs to be contacted on the first day.



If your child has **Covid 19 symptoms** your child should be tested and you must contact school to inform us of this. If your child tests positive, it is vital that you inform school as soon as possible. Your child will need to self-isolate for 7 days and people within the household should self-isolate for 14 days.

**To ensure the risk of the infection coming into school is as low as possible, we also all need to follow the following guidelines.**

#### Drop off/Pick up times



- Children must be accompanied by **one** parent/carer only and you must leave the school grounds as soon as your child/children has been dropped off.
- Please inform us if your child in Year 6 will be walking home on their own or will be picked up.

Children will enter /exit at the following points:

**Reception-** Use the nursery path to enter the school and children to go in at the Reception wooden gate. Please exit right via the Infant yard.

**Year 1-** To enter, walk across the Junior yard and use the entrance on the Infant playground. Please exit back across the Junior yard.

**Year 2** – Use the nursery path and enter the first wooden gate on the side path marked Year 2 entrance. Please exit left towards the car park.

**Year 3** – To enter, walk across the Junior yard and use the Year 3 classroom fire exit door which is situated on the Infant yard. Please exit right, back across the Junior yard.

**Year 4** – To enter, walk across the Junior yard and use the Year 3/4 entrance on the Junior playground. Please exit back across the Junior yard.

**Year 5** – To enter, walk across the Junior yard and use the Year 5 classroom fire exit. Please exit back across the Junior yard.

**Year 6-** To enter, walk across the Junior yard and use the Year 6 classroom fire exit. Please exit back across the Junior yard.

There will be staggered times to pick up and drop off your child/children. Siblings are in two groups – A and B.

### **Drop off**

8:30am - Siblings Group A  
8:40am - Siblings Group B  
8.50 am – Group C: Reception, Year 4, Year 5 and Year 6  
9.00 am – Group D: Year 1, Year 2 and Year 3.

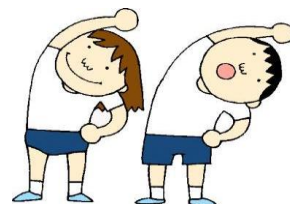
### **Pick up**

2.45pm  
2.55pm  
3.05pm  
3.15pm

**It is vital that parents follow these times to ensure the minimum number of adults are on site at any one time.**

### **What should my child wear?**

- Your child will need to wear their **full** school uniform, which must be clearly named.
- Uniform must be clean every day!
- Send in a clean washed **PE kit** which will remain in school – this should include a dark pair of jogging pants as children will be outside as much as possible.



### **What should my child bring?**

- A school bag to carry everything in.
- Bring a morning snack and a disposable water bottle
- Packed lunches must be in a disposal bag to reduce cross contamination between home and school
- Reading books will be sent home. However, it is imperative that they are returned on the date requested as they now need to be left untouched for 72 hours before they can be sent home with another child.
- Homework will be completed online.
- Pencil cases can be brought in on the first day but must be left in school for your child's use only.



## Lunch Arrangements

### Reception, Year 1 and Year 2 children

- Children in the infants will eat their lunch in the school hall sitting forward facing to minimise face to face contact.



### Years 3 – 6 children

- Children with packed lunches will eat in their own classroom at their own designated space.
- Hot meals will be served in the school hall and children will be on a rota to ensure that they can sit safely and to minimise face-to-face contact.



These are really difficult times and the safety of our school re-opening depends on the measures we are putting in place. We also need your support for these required measures and your child understanding and following every new, but extremely important, expectation around social distancing themselves from adults.

A Covid-19 Addendum to our Behaviour Policy has been added to our school website & can be located under the Covid 19 information section. - it all forms part of our Risk Assessment

Please ensure that you discuss all of these changes to school life with your child before they return to school on Wednesday 2<sup>nd</sup> September. This will minimise any anxiety for them and ensure that staff can keep themselves and your child as safe as possible at all times.

I have read and understand the Parent Protocol:

Child's name: \_\_\_\_\_

Parent's name: \_\_\_\_\_

Signed: \_\_\_\_\_

Contact number:

2<sup>nd</sup> contact number:

**PLEASE SIGN AND EMAIL A COPY TO THE OFFICE BY 1<sup>ST</sup> AUGUST**  
**[Sec.olpsprimary@halton.gov.uk](mailto:Sec.olpsprimary@halton.gov.uk)**