

# Our Lady of Perpetual Succour Catholic Primary School



Clinton View, Widnes, Cheshire, WA8 8JN Tel: 0151 424 6130 / 420 6214

E-mail Head - [head.olpsprimary@haltonlearning.net](mailto:head.olpsprimary@haltonlearning.net) Website - [www.olpsprimary.co.uk](http://www.olpsprimary.co.uk)

Head Teacher – Mrs P McGuffie

6<sup>th</sup> February 2024

Dear applicant,

The Governors and I thank you for the interest you have shown in our school and the key leadership post of Headteacher.

The school is a one form entry Catholic primary school consisting of currently 199 pupils and the whole school community is considered as one big family. The position has arisen due to the forthcoming retirement of our much-valued headteacher.

The Governing Body are seeking to appoint a Headteacher who will appreciate and continue with the school ethos and take the school forward, building on its good practice and who will be invested in continuous improvement. We seek to appoint someone who will maintain the gospel values and behaviours for which this school is renowned and who will continue to embed the bespoke curriculum recently implemented and keep safety, care, and wellbeing at the heart of our school community.

I enclose a job description and person specification, which provide more details about the role, and candidates are invited to visit the school and meet the pupils.

We believe that this is an exciting opportunity, and that the successful applicant will be joining a happy, caring, and welcoming school.

When writing your covering letter of application, please address the priorities described in the information pack. Also please include:

- Your reasons for applying for the headship of this school.
- Your experience and skills which would equip you for this role.

Your on-line application form and accompanying letter should be returned to [sue.williams@olpsprimary.co.uk](mailto:sue.williams@olpsprimary.co.uk) marked for the attention of Susan Williams, Chair of Governors.

The closing date for applications is on Tuesday 5<sup>th</sup> March, 12 o'clock noon. Shortlisting of candidates for interview will take place on Thursday 7<sup>th</sup> March and interviews will be held on Tuesday 19<sup>th</sup> March & Wednesday 20<sup>th</sup> March.

I would like to thank you again for your interest in the post and I look forward to receiving your application.

Yours sincerely

**Mrs Susan Williams**

Chair of Governors

*'We learn to love everyone as Jesus loves us'*

